

# 5 Star Dental Care

## Financial Policy

### Insurance and Fees:

5 Star Dental Care is in network with most major dental care plans as well as multiple Medicaid and Discounted Fee Plans. As a courtesy to our patients, we file dental insurance claims. Obtaining insurance information is often a timely procedure. We strive to provide our patients with the most accurate estimated fees possible. Please provide your current insurance information when scheduling appointments and bring your card with you to your visit as we have to obtain a copy for your dental records. If your insurance changes, please notify us immediately as failure to do so may result in you being responsible for back dated fees.

### Collection of Co-Payments and Payments of Treatment:

Patients will pay co-pays, co-insurance and/or deductible and their portion of the treatment plan at the time of service. There are no in-office payment plans available. Outstanding balances over 60 days will result in the account being sent to Collections and dismissal as a patient. Patients who do not have insurance will be responsible for full payment at time of service.

### Payment Options for Patients:

- We accept Cash, Check, Visa, MasterCard, Care Credit, Discover, Citi Health
- There is a **\$45.00** returned check fee for all checks returned for insufficient funds.
- No posted dated checks will be accepted.

### Past Due Balances:

- We require that past due balances be paid in full prior to any subsequent office visit.
- If you are unable to make payment contact our business office.

### Missed Appointment Policy/Late Arrival Policy:

Should you have a need to cancel or reschedule your appointment we ask that you advise us a minimum of 24 hours in advance of your scheduled appointment. Failure to notify the office during the week, will result in a MINIMUM charge of **\$35.00** to your account. If you arrive 15 minutes tardy to your appointment, you will be rescheduled. After 3 habitual tardies, you will be dismissed as a patient.

We thank you for choosing 5 Star Dental Care for your dental needs. A successful oral healthcare relationship requires mutual respect, understanding and confidence. We strive to provide you with the highest standard of care in a family-friendly and courteous environment. If you have any questions or concerns, please contact our office Monday- Wednesday 8am to 5pm.

**I have read, understand and agree to the terms of 5 Star Dental Care**

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Patient Signature

Date

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Business Assistant

Date